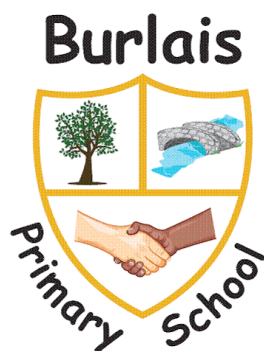


GOVERNING BODY ANNUAL REPORT TO PARENTS (2015/16)



"Working Together, Learning Forever"

Burlais Primary School

GERDDI ALEXANDER

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SEPTEMBER 2016

INTRODUCTION FROM THE CHAIR OF GOVERNORS

Dear Parents/Carers,

It is with great pride that I present to you the annual report on behalf of the Governing Body of Burlais Primary School.

2015/16 was a momentous year for Burlais Primary School with September heralding the opening of our new school. Finally, we have our wonderful new building and our children are accommodated in a building that is fit to meet the demands of the 21st Century. On the many occasions that I have visited the school over the last academic year, it is clear to see that the pupils have all settled well into their new environment and they are all enjoying accessing the outdoor learning areas. I would personally like to thank everyone for their patience over the last few years and hope that now we can look forward to a bright future ahead for our pupils.

As a school, Burlais Primary School is now well established has continued to enjoyed many successes over the last academic year:

- Successful Residential Visits to Borfa House for Y6 pupils, Llangrannog Urdd Camp for Y5 and LLanmadoc Centre for Y4 pupils
- Fabulous STEM (Science, Technology, Engineering and Mathematics) week in July 2016 where pupils had the opportunity to enjoy challenges in these areas of the curriculum
- Further engagement of parents through attendance at class assemblies, concerts, workshop evenings and re- establishment of our PTFA who are currently working with the school to develop our school grounds
- Participation in many sporting events including rugby, football, netball and cricket tournaments
- Working with the community through projects such as Ospreys in the Community and visits from local community members

Our future priorities are highlighted on Page 7 and we look forward to celebrating further the success of our school in the coming academic year.

In conclusion, I would like to thank the Headteacher, all members of staff, governors and elected members for their role in providing your children with an exciting, challenging and enriched curriculum which is accessible for all.

Yours sincerely,

Cllr Chris Holley
Chair of Governors

Chair of Governors

CURRENT LIST OF GOVERNORS AND THEIR TERMS OF OFFICE:

NAME	STATUS	TERM OF OFFICE
Cllr Chris Holley (Chair)	LA	10/12/16
Mr Nigel Hawkins	Co-opted	10/12/16
Mrs Alison Bastian	Headteacher	10/12/16
Mrs Julie Palmer	LA	10/12/16
Mrs Lorraine Aubrey	Co-opted	10/12/16
Mrs Amena Jamal	Co-opted	10/12/16
Mrs Rachel Morcom	Parent	10/12/16
Mrs Ceri Goodfellow	Parent	10/12/16
Mrs Maureen Morgan	Parent	17/03/20
Ms Evie Dewson	Parent	23/06/20
Mr Matthew Giffard	Parent	17/03/20
Mrs Karen Davies	Teacher	09/09/19
Mr Matthew Roberts	Teacher	09/09/19
Mrs Anne Hawkins	Support Staff	10/12/16
Rev Andrew Holmes	Co-opted	23/06/16
Cllr Graham Thomas	LA	10/12/16
Peter Black	LA	10/12/16

There are currently no vacancies on the Governing Body.

Clerk to Governors:

Mrs S. Lewis
C/O Burlais Primary School
Gerddi Alexander
Cwmbwrla,
Swansea
SA5 8 BN

3. CHANGES TO SCHOOL PROSPECTUS

The school prospectus is updated annually in accordance with the guidance received from the National Assembly for Wales. This year the following amendments have been made:

-

- Updated statistical data
- Changes in the composition of the school staff and Governing Body
- Information regarding child protection referrals
- Information regarding change of procedures for the new school site

4. POLICIES AND SCHEMES OF WORK

Staff of the school have undertaken a review of our school's curriculum, which is based on Cornerstones' Planning and Literacy and Numeracy Framework. This will ensure there is coverage of all skills and range within each of the subject areas/areas of learning.

The following policies have been reviewed by the Governing Body this year: -

- Child Protection
- Mathematics
- English
- LNF
- Science
- Attendance
- Food and Fitness
- Foundation Phase
- Strategic Equality Plan
- School Security
- Traffic Management
- Sun Safety

5 CURRICULUM ORGANISATION

At Burlais Primary School we aim to: -

- Provide our pupils with a curriculum which is broad, balanced, relevant, challenging and exciting
- Provide our pupils with a consistent high quality curriculum which is differentiated to meet the needs of all our pupils
- Ensure that all pupils are given the opportunity to develop socially, emotionally, morally and spiritually
- Develop pupils' performance in the key skills identified by our school, recognising that these underpin all learning (See Key Skills Policy)
- Prepare our pupils with the necessary skills to become independent, life long learners

Curriculum Organisation

The school has drawn together a curriculum framework which shows progression and clearly states the areas to be taught within each subject/area of learning at each stage. The schemes of work ensure continuity and progression with each subject and are largely based on the Cornerstones Planning with due consideration being given to the National Curriculum Subject Orders in Wales, Literacy and Numeracy Framework, Skills across the Curriculum and Y Cwricwlwm Cymreig. Curriculum Planning is regularly monitored and reviewed by staff and reflects current education practice.

6.ADDITIONAL LEARNING NEEDS

The school has a written policy for Additional Learning Needs procedures comply with the SEN Code of Practice for Wales. All procedures are clearly understood by all staff. Staff make use of the support and advice given by the LA's Access to Learning Team. The school hosts a Special Teaching Facility for pupils with Speech, Language and Communication Difficulties. Whilst these pupils are based in specific classes they are fully integrated into the life of the school through the school's inclusion policy. The school is currently focusing upon developing activities to support the more able pupils.

Individual Educational Plans are in place for those pupils who require additional support. At the time of writing there are 188 mainstream pupils identified as requiring additional learning support (School Action and School Action + stage). There are currently 13 mainstream pupils with statements of special needs in the school and 1 awaiting statutory assessment. There are places for 28 pupils with statements of special educational needs in the Speech and Language Unit.

The school also received additional funds to help support individual focus groups of pupils through the Pupil Deprivation Grant (PDG) and School Effectiveness Grant (SEG). The school is working with its partner primary school to focus upon raising standards in Literacy and Numeracy.

There are also 5 pupils for whom there are Health Care Plans in place and another 7 pupils with Health Care Agreements.

The school also provides additional support for those pupils with English as an Additional Language and their progress is carefully monitored.

Any pupils with physical disabilities will be subject to the normal admission procedures and wherever possible adaptations will be made to the school site in order to accommodate these pupils.

Mrs Louise Jenkins undertakes the role of Additional Learning Needs Manager.

7. SCHOOL IMPROVEMENT PLAN

The school has an improvement plan (School Improvement Plan)

Current priorities include: -

- Raising standards in teaching
- Raising standards in literacy and numeracy
- Raising standards in Welsh Second Language
- IT development for the new build
- Rights Respecting School
- Developing Outdoor Learning
- Eco Schools Award
- Healthy Schools Phase 6 – NQA
- Promoting Attendance

8. FINANCE

The governing body would like parents to note that it plans to spend the money from reserves on purchasing furniture and equipment for the new school and developing the school grounds.

CITY AND COUNTY OF SWANSEA

**Burlais Primary
School**

End of Year Statement 2015/16

		Budget Allocation: 1,911,323		TEACHING COSTS
		Net Expenditure: 1,837,796		SUPPORT STAFF COSTS
				SUPPLIES AND SERVICES
		Under/Overspend: 73,527		PREMISES
				RECHARGES
				GROSS EXPENDITURE
				INCOME
				NET EXPENDITURE

		Underspend: 01/04/15: 73,527
		Investment: 01/04/15: 111,761
		Investment: 01/04/: 185,288

9. COMMUNITY LINKS

Burlais Primary School continues to be actively involved in the local and wider community. The children benefit greatly from the visits of local clergy, police and fire officers, road safety team members and various theatre companies. During the course of the academic year pupils from a number of classes visited Brynhyfryd Library and Y5 pupils have participated in the Ospreys in the Community project. The caring, sharing ethos of the school is extended through our support of various charities. Over the last academic year donations were made to Children in Need and Comic Relief. The school also donated resources to its link school, Kariba Primary School in Africa.

The school has excellent links with Pentrehafod Comprehensive School and its partner feeder schools. Regular liaison meetings are held and a programme of visits to the school is provided for Y5 and Y6 pupils prior to transition. The school also works closely with Pentrehafod staff through its Transition Plan. Over the last academic year staff have worked closely with the staff of Pentrehafod preparing standardised portfolios of work in Literacy, Mathematics, Science and Welsh. The portfolios will ensure that there is consistency in assessing pupils across the cluster group of schools.

The school is involved in joint working with other local primary schools as part of the City Consortium Group. This year the group have focused on preparing for ESTYN inspection and planning “Rich Tasks” as part of the LNF.

Links with Business and Industry

The school continues to seek opportunities to develop links with local industry. Opportunities are provided for pupils to visit local commercial businesses e.g. B & Q, Sainsbury's, Tesco and ASDA stores and also local Garden Centres. Y5 pupils visited the Sony Centre in Bridgend as part of the Ospreys in the Community Project. Y6 pupils worked with Lloyds Bank on financial management skills.

10. EXTRA CURRICULAR ACTIVITIES 2015 - 16

ACTIVITY	Person(s) Responsible
Football	Mr Gavin Thomas, Mr Jonathan Craven
Rugby	Mr David Webster, Mr Matthew Wotherspoon Mr Matthew Roberts
Netball	Miss Holly Hill
Fit Club	Mrs Joanne Byrom
Eco Club	Miss Rachel Thomas
School Choir	Mrs Karen Pridmore, Miss Rachel Thomas, Mrs Karen Davies, Mrs Sian Charlton
Rights Respecting School Council	Mrs Rachel Evans
Right Respecting Ambassadors	Mrs Cath Worley
Maths Homework Club Y2 – Y6	Mr Matthew Roberts, Mrs Anita Gay plus all staff

RESIDENTIAL VISITS

The following residential visits took place this academic year: -

- Year 6 visit to Bora House – March/April
- Year 5 visit to Llangrannog – November
- Year 4 visit to Llanmadoc - July

SCHOOL PRODUCTIONS/CONCERTS

All pupils participated in the school Christmas Concerts, Carol Service and Harvest and Easter Festivals and each class presented a class assembly.

The governors would like to thank all members of staff for providing these activities which enrich the curriculum for our pupils.

11.SPORTING AIMS AND ACHIEVEMENTS

Sport continues to play an important part in the life of our school with a number of pupils achieving success in a variety of areas. Our continuing success relates greatly to the high degree of commitment from our staff and the many parents who help transport our children to the sporting events and fixtures.

12. LANGUAGE OF THE SCHOOL/USE OF WELSH LANGUAGE

The main language of the school is English. However, Welsh as a Second Language is taught to all pupils unless they are disapplied from the teaching of Welsh (Mainly pupils in the school's STF). It is monitored, assessed and reported upon along with all other National Curriculum and is taught as part of the National Curriculum in both Foundation Phase and Key Stage 2. The school places a great emphasis on developing pupils' bi-lingualism and incidental Welsh is used as much as possible as part of the school's daily routines.

For those pupils for whom English is an additional language there is additional support which is agreed via the English Additional Language Service. The progress of these pupils in English and their home language is monitored by both the school and the English Additional Language support staff.

13. SCHOOL TOILET FACILITIES

The school has a "Toilet Policy" which outlines the provision for toilets within the school. These toilets are cleaned daily by the School Clean Service and monitored by school staff during the day. There is access to toilet facilities for disabled pupils on both sites and changing facilities are also available. Appropriate waste disposal arrangements are in place.

14. HEALTHY EATING AND DRINKING

Burlais Primary School is committed to the aims of the Healthy Schools Network and to promoting the health and well-being of all in its school community. The school has a "Food and Fitness Policy" which has been agreed by Governors and staff. As part of the school's curriculum pupils have the opportunities to develop a good understanding of healthy eating and drinking and are encouraged to eat a range of healthy foods. The school also promotes healthy eating and drinking through the following activities: -

- ❖ Fruit Tuck Shop/Fruit Snacks in Foundation Phase
- ❖ Milk Provision
- ❖ Promoting Healthy Lunch Boxes
- ❖ Encouraging pupils to drink water
- ❖ Breakfast Club
- ❖ A range of after school activities
- ❖ A range of outdoor learning activities

Attendance Information 2014/2015

The following statistics relate to the number of authorised and unauthorised absences expressed as a percentage of the total number of possible attendances in that term:

Group	Presents	AEA	Authorised Absences	Unauthorised Absences	Possible	% Attend
Year R	91.7	0.1	6.9	1.3	100.0	91.8
Year 1	92.8	0.6	5.4	1.3	100.0	93.4
Year 2	90.8	1.4	6.1	1.7	100.0	92.2
Year 3	92.3	1.0	5.1	1.6	100.0	93.3
Year 4	92.7	1.7	3.8	1.8	100.0	94.5
Year 5	92.4	0.6	4.8	2.1	100.0	93.1
Year 6	86.5	6.3	5.6	1.5	100.0	92.9
Totals	91.2	1.8	5.4	1.6	100.0	93.0

The school has an Attendance action plan and is working with the Education Welfare Service in order to raise attendance and reduce unauthorised absences. The school has a dedicated Attendance Officer and a Parent Support Worker. The school's attendance target is 95%.

16. NATIONAL CURRICULUM ASSESSMENT AND COMPARATIVE DATA

Foundation Phase Outcomes 2015

SCHOOL & NATIONAL

The following table shows the percentage of pupils attaining each outcome.

		N	D	W	1	2	3	4	5	6+	5+
Language, Literacy, and Communication Skills in English (LCE)	School	0	0	0	2	5	0	14	68	12	80
	National	0	0	0	0	0	2	10	55	32	87
Language, Literacy, and Communication Skills in Welsh (LCW)	School	0	0	0	0	0	0	0	0	0	0
	National	0	0	*	0	0	1	9	57	33	90
Mathematical Development (MDT)	School	0	0	0	0	3	6	14	64	14	77
	National	-	0	0	0	0	1	9	58	30	89
Personal and Social Development, Well-being and Cultural Diversity (PSD)	School	0	0	0	3	3	3	5	42	44	86
	National	-	0	0	0	0	1	4	43	52	94

There were 66 pupils in the group.

Foundation Phase Outcome Indicator	School	77
	National	85

Foundation Phase Outcomes 2015

SCHOOL & NATIONAL

The following table shows the percentage of boys attaining each outcome

Boys		N	D	W	1	2	3	4	5	6 +	5 +
Language, Literacy, and Communication Skills in English (LCE)	School	0	0	0	3	5	0	8	74	10	85
	National	-	-	-	-	-	-	-	-	-	83
Language, Literacy, and Communication Skills in Welsh (LCW)	School	0	0	0	0	0	0	0	0	0	0
	National	-	-	-	-	-	-	-	-	-	86
Mathematical Development (MDT)	School	0	0	0	0	5	3	10	69	13	82
	National	-	-	-	-	-	-	-	-	-	86
Personal and Social Development, Well-being and Cultural Diversity (PSD)	School	0	0	0	5	3	0	0	54	38	92
	National	-	-	-	-	-	-	-	-	-	92

There were 39 boys in the group

Foundation Phase Outcome Indicator	School	82
	National	81

Foundation Phase Outcomes 2015

SCHOOL & NATIONAL

The following table shows the percentage of girls attaining each outcome.

Girls		N	D	W	1	2	3	4	5	6+	5+
Language, Literacy, and Communication Skills in English (LCE)	School	0	0	0	0	4	0	22	59	15	74
	National	-	-	-	-	-	-	-	-	-	91
Language, Literacy, and Communication Skills in Welsh (LCW)	School	0	0	0	0	0	0	0	0	0	0
	National	-	-	-	-	-	-	-	-	-	94
Mathematical Development (MDT)	School	0	0	0	0	0	11	19	56	15	70
	National	-	-	-	-	-	-	-	-	-	91
Personal and Social Development, Well-being and Cultural Diversity (PSD)	School	0	0	0	0	4	7	11	26	52	78
	National	-	-	-	-	-	-	-	-	-	97

There were 27 girls in the group.

Foundation Phase Outcome Indicator	School	70
	National	90

Summary of National Curriculum Assessment results of pupils in the school (2015) and nationally (2014) at the end of Key Stage 2 as a percentage of those eligible for assessment.

		N	D	NCO 1, 2, & 3	1	2	3	4	5	6+	4+
English	School	0	0	0	1	1	13	54	29	1	84
	National	0	0	0	1	2	8	50	37	1	88
Oracy	School	0	0	0	1	2	14	55	27	0	82
	National	0	0	0	1	2	8	49	39	1	89
Reading	School	0	0	0	0	2	14	54	28	1	83
	National	0	0	0	1	2	9	48	38	2	88
Writing	School	0	0	0	1	2	17	51	28	1	80
	National	0	0	0	1	3	13	52	29	1	83

Cymraeg	School	0	0	0	0	0	0	0	0	0	0
	National	0	0	0	1	2	9	54	33	1	88
Oracy	School	0	0	0	0	0	0	0	0	0	0
	National	0	0	0	1	1	8	53	36	1	90
Reading	School	0	0	0	0	0	0	0	0	0	0
	National	0	0	0	1	2	10	51	35	1	87
Writing	School	0	0	0	0	0	0	0	0	0	0
	National	0	0	0	1	2	15	57	24	1	82

Mathematics	School	0	0	0	0	2	16	59	23	0	82
	National	0	0	0	1	2	8	51	37	1	89

Science	School	0	0	0	1	5	13	54	27	0	81
	National	0	0	0	0	2	7	52	38	0	90

Core Subject Indicator		School									81
		National									86

% boys at each level

		N	D	NCO 1, 2, & 3	1	2	3	4	5	6+	4+
English	School	0	0	0	2	2	12	55	29	0	84
	National	-	-	-	-	-	-	-	-	-	85
Cymraeg	School	0	0	0	0	0	0	0	0	0	0
	National	-	-	-	-	-	-	-	-	-	84
Mathematics	School	0	0	0	0	2	16	55	27	0	82
	National	-	-	-	-	-	-	-	-	-	87
Science	School	0	0	0	2	6	12	55	25	0	80
	National	-	-	-	-	-	-	-	-	-	88

Core Subject Indicator	School	80
	National	83

% girls at each level

		N	D	NCO 1, 2, & 3	1	2	3	4	5	6+	4+
English	School	0	0	0	0	0	16	53	28	3	84
	National	-	-	-	-	-	-	-	-	-	92
Cymraeg	School	0	0	0	0	0	0	0	0	0	0
	National	-	-	-	-	-	-	-	-	-	92
Mathematics	School	0	0	0	0	3	16	66	16	0	81
	National	-	-	-	-	-	-	-	-	-	91
Science	School	0	0	0	0	3	16	53	28	0	81
	National	-	-	-	-	-	-	-	-	-	93

Core Subject Indicator	School	81
	National	89

17. SCHOOL TERM AND HOLIDY DATES 2016/17

			Mid Term Holidays			
Term	Term Begins	Term Ends	Begins	Ends	Term Begins	Term Ends
Autumn 2016	Thursday 1 st September	Friday 21 st October	Monday 24 th October	Friday 28 th October	Monday 31 st October	Friday 16 th December
Spring 2017	Tuesday 3 rd January	Friday 17 th February	Monday 20 th February	Friday 24 th February	Monday 27 th February	Friday 7 th April
Summer 2017	Monday 24 th April	Friday 26 th May	Monday 29 th May	Friday 2 nd June	Monday 5 th June	Friday 21 st July

INSET DAYS 15/16

- 4th September 2015
- 7th September 2015
- 4th January 2016
- 11th April 2016
- 6th June 2016

INSET DAYS 16/17

Schools will be closed to pupils for Inset/staff preparation on five days between Thursday 1 September 2016 and Friday 21 July 2017.

September 1st 2016, September 2nd 2016 – INSET Days be advised.

