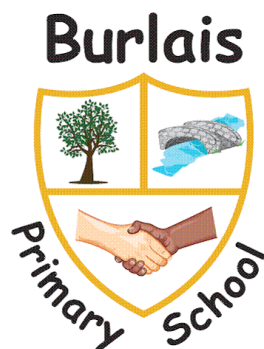


GOVERNING BODY ANNUAL REPORT TO PARENTS (2017/18)



"Working Together, Learning Forever"

Burlais Primary School

GERDDI ALEXANDER

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October 2018

Dear Parents/Carers,

It is with great pride that I present to you the annual report on behalf of the Governing Body of Burlais Primary School.

2017/18 was a once again a very busy, exciting year for all involved in Burlais Primary School. Since the last annual report, the staff and children have continued to develop both the interior and exterior of the school and I am sure you will agree that we have a school that we can all be proud of. June 2017 saw a visit from Estyn that highlighted some good practice in the school and some areas for development. School staff have been working hard to address these recommendations and strong progress has been made against each one. I would personally like to thank everyone for their continued hard work and dedication to school improvement.

As a school, Burlais Primary School is now well established and has continued to enjoyed many successes over the last academic year:

- Successful Residential Visits to Borfa House for Y6 pupils, Llangrannog Urdd Camp for Y5
- Curriculum enrichment activities including Story Writing Fortnights/Creative Schools project in conjunction with Pentrehafod cluster schools
- Further engagement of parents through attendance at class assemblies, concerts, workshop evenings and the continued hard work of our PTFA who are dedicated to supporting our school
- Participation in many sporting events including rugby, football, netball, gymnastics and cricket tournaments
- Working with the community through projects such as Ospreys in the Community and visits from local community members

Our future priorities are highlighted on Page 6 and we look forward to celebrating further the success of our school in the coming academic year.

In conclusion, I would like to thank the Headteacher, all members of staff, governors and elected members for their role in providing your children with an exciting, challenging and enriched curriculum, which is accessible for all.

Yours sincerely,

CLlr Chris Holley O.B.E.
Chair of Governors

2. CURRENT LIST OF GOVERNORS AND THEIR TERMS OF OFFICE:

NAME	STATUS	TERM OF OFFICE
Cllr Chris Holley O.B.E. (Chair)	LA	22/11/2020
Mr Nigel Hawkins	Co-opted	10/12/2020
Mrs Alison Bastian	Headteacher	10/12/2020
Mrs Julie Palmer	LA	22/11/2020
Mrs Lorraine Aubrey	Co-opted	10/12/2020
Mrs Amena Jamal	Co-opted	10/12/2020
Mrs Angela Evans	Parent	07/04/2021
Mr Mark Tonkin	Parent	07/04/2021
Mrs Maureen Morgan	Parent	23/11/2019
Mrs Eve Dewson	Parent	23/11/2020
Mr Matthew Giffard	Parent	23/11/2019
Mr Gavin Thomas	Teacher	09/09/2021
Mr David Webster	Teacher	09/09/2022
Mrs Lucy Woods	Support Staff	13/11/2020
Vacancy	Co-opted	
Cllr Graham Thomas	LA	22/11/2020
Peter Black	LA	22/11/2020

There are currently two vacancies on the Governing Body.

Clerk to Governors:

Mrs S. Lewis
C/o Burlais Primary School
Gerddi Alexander
Cwmbwrla,
Swansea
SA5 8BN

3. CHANGES TO SCHOOL PROSPECTUS

The school prospectus is updated annually in accordance with the guidance received from the National Assembly for Wales. This year the following amendments have been made:

- Updated statistical data
- Changes in the composition of the school staff and Governing Body

4. POLICIES AND SCHEMES OF WORK

School staff, have undertaken a review of our school's curriculum, which is based on Cornerstones' Planning and the Literacy and Numeracy Framework. This will ensure there is coverage of all skills and range within each of the subject areas/areas of learning.

The Governing Body has reviewed the following policies this year: -

- ERW Child Protection
- Lockdown
- ERW Pay Policy

5. CURRICULUM ORGANISATION

At Burlais Primary School we aim to: -

- Provide our pupils with a curriculum which is broad, balanced, relevant, challenging and exciting
- Provide our pupils with a consistent high-quality curriculum which is differentiated to meet the needs of all our pupils
- Ensure that all pupils are given the opportunity to develop socially, emotionally, morally and spiritually
- Develop pupils' performance in the key skills identified by our school, recognising that these underpin all learning (See Key Skills Policy)
- Prepare our pupils with the necessary skills to become independent, life long learners

The school has drawn together a curriculum framework, which shows progression and clearly states the areas to be taught within each subject/area of learning at each stage. The schemes of work ensure continuity and progression with each subject and are largely based on the Cornerstones Planning with due consideration being given to the National Curriculum Subject Orders in Wales, Literacy and Numeracy Framework, Skills across the Curriculum and Y Cwricwlwm Cymreig. Curriculum Planning is regularly monitored and reviewed by staff and reflects current education practice. As result the school is beginning to prepare for the new curriculum orders which become statutory in 2022.

6. ADDITIONAL LEARNING NEEDS

The school has a written policy for Additional Learning Needs procedures comply with the SEN Code of Practice for Wales. All procedures are clearly understood by all staff. Staff make use of the support and advice given by the LA's Access to Learning Team. The school hosts a Special Teaching Facility for pupils with Speech, Language and Communication Difficulties. Whilst these pupils are based in specific classes they are fully integrated into the life of the school through the school's inclusion policy. The school is currently focusing upon developing activities to support our more able pupils.

Individual Educational Plans are in place for those pupils who require additional support. At the time of writing there are 17 pupils with confirmed Autistic Spectrum Disorder (ASD); 2 pupils with confirmed Attention Deficit Hyperactivity Disorder (ADHD); 8 pupils with physical/medical needs; 3 pupils identified as requiring additional support for behaviour and 2 mainstream pupils with Speech/Language difficulties. There are currently 13 mainstream pupils with statements of special needs in the school and 1 awaiting statutory assessment. There are places for 27 pupils with statements of additional learning needs in the Speech and Language Unit.

The school also received additional funds to help support individual focus groups of pupils through the Pupil Development Grant (PDG) and Education Improvement Grant (EIG). The school is working with its partner primary school to focus upon raising standards in Literacy and Numeracy.

There are also 8 pupils for whom there are Health Care Plans in place and another 4 pupils with Health Care Agreements.

The school also provides additional support for those pupils with English as an Additional Language and their progress is carefully monitored.

Any pupils with physical disabilities will be subject to the normal admission procedures and wherever possible adaptations will be made to the school site in order to accommodate these pupils.

Mrs Louise Jenkins undertakes the role of Additional Learning Needs Manager.

7. INSPECTION

In June 2017, Estyn - Her Majesty's Inspectorate for Education and Training in Wales, inspected the school. Following the inspection, Estyn came to the following judgement: -

- The school's current performance – Adequate
- The school's prospects for improvement – Adequate

As a result of the inspection and the recommendations made by Estyn, the school has drawn up a Post Inspection Action Plan (PIAP), which will form the basis of the school improvement plan over the next 12 months.

Copies of the Estyn report are available from the school office or from the school website.

8. SCHOOL IMPROVEMENT PLAN/POST INSPECTION ACTION PLAN

The school has a Post Inspection Action Plan following the Estyn Inspection in June 17.
The recommendations are: -

1. Raise standards of pupils' writing
2. Improve pupils' ability to apply their literacy, numeracy and ICT skills across the curriculum
3. Improve pupils' attendance
4. Improve the quality of teaching and teachers' use of assessment to meet the needs of all pupils
5. Focus senior leadership roles and performance management procedures on improving teaching and learning
6. Ensure that the processes for self-evaluation and improvement planning focus robustly on raising pupils' standards

The school has been working on these recommendations for the last academic year and submitted a progress report to Estyn in July 2017. The LA and school agree that strong progress has been made towards meeting Recommendations 1,2,4,5,6 with very strong progress against Recommendation 3. The school is awaiting its response from Estyn.

9. FINANCE

SCHOOL: Burlais Primary

STATEMENT OF ACTUAL EXPENDITURE 2017/18 FINANCIAL YEAR

	Delegated Expenditure £	Non-Delegated Expenditure £	Total Net Expenditure £
Teachers Salaries	1,355,020	5,801	1,360,821
Salaries	671,225	42,381	713,606
Other Employee Costs	433	53,842	54,275
Premises	10,205	783	10,988
Transport	158	69,994	70,152
Supplies & Services	465,698	0	465,698
Recharges	0	0	0
			0
Gross Expenditure	2,502,740	172,801	2,675,541
Grant Income	-414,185		-414,185
Other Income	-63,823	0	-63,823
Gross Income	-478,008	0	-478,008
Net Expenditure	2,024,732	172,801	2,197,533

RESERVES:	£
FINAL FORMULA ALLOCATION:	1,966,738
TOTAL NET EXPENDITURE:	2,024,732
TRANSFER TO / (FROM) RESERVES:	-57,994
OPENING BALANCE ON RESERVES 01/04/17	144,981
CLOSING BALANCE ON RESERVES: 31/03/18	86,987

10. COMMUNITY LINKS

Burlais Primary School continues to be actively involved in the local and wider community. The children benefit greatly from the visits of local clergy, police and fire officers, road safety team members and various theatre companies. During the course of the academic year, pupils from a number of classes visited Brynhyfryd Library and Y5 pupils have participated in the Ospreys in the Community project. Links have also been made with the DVLA for developing coding within IT.

The school is also the only primary school in Wales represented on the National Network of Excellence in Science and Technology (NNEST).

The caring, sharing ethos of the school is extended through our support of various charities. Over the last academic year donations were made to the Children in Need and Comic Relief. Our Harvest appeal was to support the Salvation Army in collecting tin goods for their food runs for the homeless

The school has excellent links with Pentrehafod Comprehensive School and its partner feeder schools. Regular liaison meetings are held and a programme of visits to the school is provided for Y5 and Y6 pupils prior to transition. The school also works closely with Pentrehafod staff through its Transition Plan. Y5 pupils have also worked alongside the Pentrehafod Cluster in the Creative Schools Projects. Over the last academic year staff have worked closely with the staff of Pentrehafod preparing standardised portfolios of work in Literacy, Mathematics, Science and Welsh. Foundation Phase staff have worked closely with cluster schools to develop portfolios on English, Maths and PSD. These portfolios will ensure that there is consistency in assessing pupils across the cluster group of schools. The school is also working closely with its partner primaries on preparing for the implementation and tracking of the Digital Competency Framework (DCF).

The school is involved in joint working with other local primary schools as part of the City Consortium Group. This year the group have focused on developing the PLC's currently in place e.g. outdoor learning, training with Gareth Coombes on the Teaching Continua and working to align the 12 pedagogical principles to the new teaching standards.

Links with Business and Industry

The school continues to seek opportunities to develop links with local industry. Opportunities are provided for pupils to visit local commercial businesses e.g. B & Q, McDonald's, Tesco and ASDA stores and also local Garden Centres. Y5 pupils visited the Sony Centre in Bridgend as part of the Ospreys in the Community Project. This year the school has benefitted from a community work day provided by HSBC bank where a number of employees spent a day at the school working alongside the PTFA to improve the school grounds. The school has benefitted from match funding from the HSBC bank via the PTFA.

11. EXTRA CURRICULAR ACTIVITIES 2017-18

<u>ACTIVITY</u>	<u>Person(s) Responsible</u>
Football	Mr Gavin Thomas, Mr Jonathan Craven
Rugby	Mr David Webster, Mr Matthew Wotherspoon
Netball	Miss Holly Hill
Cricket	Mr Webster
Eco Club	Miss Stephanie Prangle
School Choir	Mrs Karen Pridmore, Mrs Sian Charlton
Rights Respecting School Council	Miss Holly Hill
Right Respecting Ambassadors	Miss Claire Rowe
Numicon Homework Club	Mrs Gay
Clwb Cymraeg	Mr Thomas
Maths Homework Club Y2 – Y6	Mr Matthew Roberts, Mrs Anita Gay plus all staff

Residential visits

The following residential visits took place this academic year: -

- Year 6 visit to Bora House - June
- Year 5 visit to Llangrannog – November

School productions/concerts

All pupils participated in the school Christmas Concerts, Carol Service and Harvest and Easter Festivals and each KS2 class presented a class assembly.

As a result of building work at Pentrehafod and their limited hall space, we hosted Pentrehafod's annual musical this year "We Will Rock You" in March. We hope that this joint working will continue in the future. This was very successful and included our school choir as supporting characters. The governors would like to thank Mrs Pridmore and Mrs Charlton for liaising and organising with Pentrehafod's drama department.

The governors would like to thank all members of staff for providing these activities, which enrich the curriculum for our pupils.

12. SPORTING AIMS AND ACHIEVEMENTS

Sport continues to play an important part in the life of our school with a number of pupils achieving success in a variety of areas. Our continuing success relates greatly to the high degree of commitment from our staff and the many parents who help transport our children to the sporting events and fixtures.

13. LANGUAGE OF THE SCHOOL/USE OF WELSH LANGUAGE

English is the main language of the school. However, Welsh as a Second Language is taught to all pupils unless they are disapplied from the teaching of Welsh (Mainly pupils in the school's STF). It is monitored, assessed and reported upon along with all other National Curriculum and is taught as part of the National Curriculum in both Foundation Phase and Key Stage 2. The school places a great emphasis on developing pupils' bi-lingualism and incidental Welsh is used as much as possible as part of the school's daily routines.

For those pupils for whom English is an additional language, there is additional support, which is agreed via the Ethnic Minority Achievement Unit (EMAU). Both school and the EMAU support staff monitor the progress of pupils where English is a second language.

14. SCHOOL TOILET FACILITIES

The school has a "Toilet Policy" which outlines the provision for toilets within the school. These toilets are cleaned daily by the School Cleaning Service and monitored by school staff during the day. There is access to toilet facilities for disabled pupils on both floors and changing facilities are also available. Appropriate waste disposal arrangements are in place.

15. HEALTHY EATING AND DRINKING

Burlais Primary School is committed to the aims of the Healthy Schools Network and to promote the health and well being of all in its school community. The school has a "Food and Fitness Policy" which has been agreed by Governors and staff. As part of the school's curriculum pupils have the opportunities to develop a good understanding of healthy eating and drinking and are encouraged to eat a range of healthy foods. The school also promotes healthy eating and drinking through the following activities: -

- Fruit Tuck Shop/Fruit Snacks in Foundation Phase
- Milk Provision
- Promoting Healthy Lunch Boxes
- Encouraging pupils to drink water
- Breakfast Club
- A range of after school activities
- After School club
- A range of outdoor learning activities

16. ATTENDANCE INFORMATION 2017/18

The school continues to work on improving attitudes to attendance and punctuality. Our attendance target is 95% and the school continues to remind parents of the importance of regular attendance. Final figures for the academic year were 94.1%

The following statistics relate to the number of authorised and unauthorised absences expressed as a percentage of the total number of possible attendances in that term:

Group	Presents	AEA	Authorised Absences	Unauthorised Absences	Possible	% Attend
Year N1	78.8	0.0	20.0	1.2	100.0	78.8
Year N2	89.3	0.0	10.3	0.4	100.0	89.3
Year R	93.2	0.0	5.7	1.1	100.0	93.2
Year 1	94.4	0.0	4.6	0.9	100.0	94.4
Year 2	94.2	0.4	4.5	1.0	100.0	94.5
Year 3	94.0	0.2	4.6	1.3	100.0	94.2
Year 4	94.1	0.1	4.8	1.0	100.0	94.2
Year 5	91.9	0.6	5.2	2.3	100.0	92.5
Year 6	90.6	4.6	3.9	0.8	100.0	95.2

The school has an Attendance action plan and is working with the Education Welfare Service in order to raise attendance and reduce unauthorised absences. The school has a dedicated Attendance Officer and a Family Liaison Officer.

Foundation Phase Outcomes 2018

SCHOOL & NATIONAL

The following table shows the percentage of pupils attaining each outcome.

		Z	S	G	N	D	W	1	2	3	4	5	6+	5+
Language, Literacy, and Communication Skills in English (LCE)	School	-	-	-	0	0	0	0	3	8	23	49	18	67
	National	-	-	-	0.1	0.4	0.4	0.2	0.5	1.6	8.6	50.0	38.1	88.1
Language, Literacy, and Communication Skills in Welsh (LCW)	School	-	-	-	0	0	0	0	0	0	0	0	0	0
	National	-	-	-	-	0.2	0.1	0.1	0.2	0.9	7.7	52.8	38.1	90.9
Mathematical Development (MDT)	School	-	-	-	0	0	0	0	1	6	21	58	14	72
	National	-	-	-	0.1	0.4	0.3	0.2	0.3	1.3	7.2	51.5	38.7	90.3
Personal and Social Development, Well-being and Cultural	School	0	0	0	0	0	0	0	0	1	6	32	60	92
	National	-	-	-	0.1	0.4	0.3	0.2	0.4	0.9	3.1	33.3	61.3	94.7

There were 78 pupils in the group.

Foundation Phase Outcome Indicator	School	64
	National	87.3

Foundation Phase Outcomes 2018

SCHOOL & NATIONAL

The following table shows the percentage of boys attaining each outcome.

Boys		Z	S	G	N	D	W	1	2	3	4	5	6+	5+
Language, Literacy, and Communication Skills in English (LCE)	School	-	-	-	0	0	0	0	4	10	31	44	10	54
	National	-	-	-	-	0.6	0.6	0.3	0.8	2.2	10.8	52.7	32.0	84.6
Language, Literacy, and Communication Skills in Welsh (LCW)	School	-	-	-	0	0	0	0	0	0	0	0	0	0
	National	-	-	-	-	0.3	0.1	0.1	0.3	1.3	10.0	56.7	31.2	87.9
Mathematical Development (MDT)	School	-	-	-	0	0	0	0	2	8	25	52	13	65
	National	-	-	-	-	0.5	0.5	0.2	0.5	1.8	8.2	50.0	38.3	88.3
Personal and Social Development, Well-being and Cultural	School	0	0	0	0	0	0	0	0	2	8	46	44	90
	National	-	-	-	-	0.5	0.5	0.3	0.6	1.4	4.5	39.7	52.5	92.2

There were 48 boys in the group.

Foundation Phase Outcome Indicator	School	52
	National	83.8

Foundation Phase Outcomes 2018

SCHOOL & NATIONAL

The following table shows the percentage of girls attaining each outcome.

Girls		Z	S	G	N	D	W	1	2	3	4	5	6+	5+
Language, Literacy, and Communication Skills in English (LCE)	School	-	-	-	0	0	0	0	0	3	10	57	30	87
	National	-	-	-	0.1	0.3	0.2	0.1	0.3	1	6.2	47.2	44.6	91.8
Language, Literacy, and Communication Skills in Welsh (LCW)	School	-	-	-	0	0	0	0	0	0	0	0	0	0
	National	-	-	-	0.1	0.1	-	0.0	0.1	0.6	5.3	48.9	44.9	93.9
Mathematical Development (MDT)	School	-	-	-	0	0	0	0	0	3	13	67	17	83
	National	-	-	-	0.1	0.3	0.2	0.1	0.1	0.8	6.1	53.2	39.2	92.4
Personal and Social Development, Well-being and Cultural	School	0	0	0	0	0	0	0	0	0	3	10	87	97
	National	-	-	-	0.1	0.3	0.1	0.1	0.2	0.4	1.5	26.7	70.5	97.2

There were 30 girls in the group.

Foundation Phase Outcome Indicator	School	83
	National	90.9

Summary of National Curriculum Assessment results of pupils in the school (2018) and nationally (2017) at the end of Key Stage 2 as a percentage of those eligible for assessment.

		N	D	NCO 1, 2, & 3	1	2	3	4	5	6+	4+
English	School	0	0	0	0	3	20	42	35	0	77
	National	0.1	0.4	-	0.4	1.4	6.2	46.4	43.0	1.7	91.1
Oracy	School	0	0	0	0	1	19	51	29	0	80
	National	0.1	0.4	-	0.4	1.1	6.2	45.4	44.0	2.0	91.4
Reading	School	0	0	0	0	1	15	39	44	0	84
	National	0.1	0.4	-	0.4	1.4	6.8	45.0	43.6	1.9	90.5
Writing	School	0	0	0	0	4	29	38	29	0	67
	National	0.1	0.4	-	0.5	1.8	10.3	49.9	35.2	1.4	86.6

Cymraeg	School	0	0	0	0	0	0	0	0	0	0
	National	0.1	0.1	-	0.3	1.1	6.8	50.1	39.7	1.8	91.6
Oracy	School	0	0	0	0	0	0	0	0	0	0
	National	0.1	0.1	-	0.3	0.9	6.3	48.7	41.6	2.0	92.3
Reading	School	0	0	0	0	0	0	0	0	0	0
	National	0.1	0.1	-	0.3	1.1	7.6	48.3	40.6	1.9	90.8
Writing	School	0	0	0	0	0	0	0	0	0	0
	National	0.1	0.1	-	0.4	1.7	11.0	53.1	32.3	1.3	86.8

Mathematics	School	0	0	0	0	3	19	56	23	0	78
	National	0.1	0.4	-	0.4	1.2	6.0	44.6	45.3	1.8	91.6

Science	School	0	0	0	0	1	22	47	30	0	77
	National	0.1	0.4	-	0.3	1.1	5.5	45.8	46.2	0.2	92.2

Core Subject Indicator	School	75
	National	89.5

% boys at each level

		N	D	NCO 1, 2, & 3	1	2	3	4	5	6+	4+
English	School	0	0	0	0	6	24	50	21	0	71
	National	0.2	0.5	-	0.6	1.9	7.8	50.2	37.2	1.2	88.7
Cymraeg	School	0	0	0	0	0	0	0	0	0	0
	National	0.1	0.1	-	0.4	1.4	9.2	55.9	31.4	1.3	88.6
Mathematics	School	0	0	0	0	6	26	44	24	0	68
	National	0.1	0.5	-	0.5	1.5	6.7	43.6	44.6	2.1	90.3
Science	School	0	0	0	0	3	29	47	21	0	68
	National	0.2	0.5	-	0.5	1.5	6.4	46.7	43.7	0.2	90.6

Core Subject Indicator	School	65
	National	87.3

% girls at each level

		N	D	NCO 1, 2, & 3	1	2	3	4	5	6+	4+
English	School	0	0	0	0	0	18	36	47	0	82
	National	0.1	0.3	-	0.3	0.8	4.6	42.3	49.1	2.2	93.7
Cymraeg	School	0	0	0	0	0	0	0	0	0	0
	National	0.0	0.1	-	0.2	0.7	4.4	44.5	47.7	2.3	94.6
Mathematics	School	0	0	0	0	0	13	64	22	0	87
	National	0.1	0.3	-	0.2	0.8	5.2	45.6	46.0	1.4	93.1
Science	School	0	0	0	0	0	16	47	38	0	84
	National	0.1	0.3	-	0.2	0.7	4.5	44.8	48.9	0.3	94.0

Core Subject Indicator	School	82
	National	91.9

18. SCHOOL TERM AND HOLIDY DATES 2018/19

Holiday dates and bank holidays

Term	Term begins	Term ends	Mid-term holiday		Term begins	Term ends	Total days
			Begins	Ends			
Autumn 2018	Monday 3 September	Friday 26 October	Monday 29 October	Friday 2 November	Monday 5 November	Friday 21 December	
	40				35		75
Spring 2019	Monday 7 January	Friday 22 February	Monday 25 February	Friday 1 March	Monday 4 March	Friday 12 April	
	35				30		65
Summer 2019	Monday 29 April	Friday 24 May	Monday 27 May	Friday 31 May	Monday 3 June	Monday 22 July	
	19				36		55

INSET DAYS 18/19

Schools will be closed to pupils for Inset/staff preparation on five days: -

2018

- Monday 3rd September
- Tuesday 4th September
- Monday November 5th

2019

- Monday January 7th 2019
- Monday 22nd July 2019